

Position: WAVE Foundation Conservation Education Intern

Hiring Organization: WAVE Foundation at Newport Aquarium (AZA Member)

Location: Newport, KY

Volunteer/Internship: Internship - unpaid



Position Summary: WAVE Foundation Conservation Education Intern serves as an instructor for WAVE Foundation education programs. This intern is instrumental in executing WAVE Education programs in the community and onsite at WAVE at Newport Aquarium. Under the supervision of the Conservation Education Managers and Director, the Intern will serve as an ambassador for WAVE at WAVE on Wheels Programs, Camp WAVE Summer Camp, and other Community driven events. WAVE Foundation Conservation Education Intern is an unpaid, volunteer position with WAVE Foundation. There is no monetary compensation for this position.

Responsibilities:

- Learn to deliver WAVE Educational Programs. This includes teaching WAVE on Wheels programming for all ages, On-site Educational Programming, Camp WAVE, and working community table events to promote WAVE programs and partnerships. (75%)
- Opportunity to assist in the writing, updating, & editing of WAVE Education Programs. (10%)
- Help Team WAVE stay organized with clerical education tasks; supply inventory, program prep, etc. (15%)
- Complete a final project to showcase an element of their internship experience (examples could include an education activity for either onsite or offsite programming, a conservation tabling event program, etc.).
- Follow and adhere to WAVE Foundation and Newport Aquarium policies and procedures for proper care, handling, and presentation of program animals upon completion of animal handling training, provided by Education Department staff.
- Must be willing to travel around the tristate with educational programs and assist WAVE Education staff in serving as WAVE Foundation & Aquarium ambassador.
- Communicate and maintain working relationships with educators, students, guests, staff, supervisors, volunteers, other departments, and colleagues.
- Communicate well in an environment, which may include loud noises, large crowds, and varying settings.
- Provide excellent and accurate customer service for WAVE Foundation and Newport Aquarium's missions.
- Direct questions, suggestions or grievances through appropriate procedures and channels.
- Notify the appropriate person if unable to intern, due to either illness, vacation, resignation or leave of absence.
- Represent WAVE Foundation and Newport Aquarium in a professional manner, including dress code, behavior, and timeliness.
- Other duties as assigned.

Qualifications:

- Must be 18 years or older. Due to the position's nature, interns must submit a background check if selected.
- Must be willing to be animal handling trained with Sharks, Stingrays, Reptiles, Amphibians, and other aquatic species.
- No history of allergies to any of the animals that WAVE Foundation works with.
- Be engaging, friendly, courteous, enthusiastic, and sincere.

Requirements:

- Ability to remain on your feet for lengthy periods of time (up to 6 hours), climb stairs, bend, stoop, and be able to lift 40 lbs. You must also be able to push a 250 lb. Aquatic system on wheels.
- Ability to sit for extended periods in a vehicle.
- Complete Aquarium orientation, Darkness to Light Child Sexual Abuse Prevention Training, and other trainings associated with intern position.

NOTE: May involve exposure to inclement weather, dust, potentially dangerous and unpredictable animal species, and potentially dangerous machinery, restraint devices and toxic chemicals and/or drugs. Occasional use of protective clothing or equipment is required e.g., goggles, mask, gloves.

Commitment:

- Must be the lead on a WAVE of Wheels program at least once to demonstrate skills learned.
- 250 total hours, over 12 weeks (about 3 months), must have daytime availability for scheduling, and will be scheduled approximately 21 hours per week depending on needs. You will work with your mentor to determine the schedule upon onboarding.

NOTE: Scheduling hours after the first day is at the discretion of the intern based on the agreement of the Mentor. Interns will be required to schedule themselves online at www.myvolunteerpage.com, A WAVE Foundation supported database.