



**Position:** Dive Team Internship (Summer 2024)  
**Hiring Organization:** WAVE Foundation at Newport Aquarium (AZA Member)  
Wavefoundation.org/volunteer  
**Location:** Newport, KY  
**Volunteer:** Volunteer – Unpaid

**Position Summary:** Work alongside the Newport Aquarium Dive Safety Officer (DSO) and Dive Team to provide diving assistance to Dive Services and Animal Care staff with the maintenance and care of various facility exhibits. Clean, feed and maintain the exhibits on a regular schedule, place and remove specimens as required, other tasks as required. The Dive Team Internship position is an unpaid, volunteer position with WAVE Foundation at Newport Aquarium. There is no monetary compensation for this position.

**Responsibilities:**

- Work alongside the Newport Aquarium Dive Team and Dive Team Volunteers to ensure a safe, clean, and organized Dive program at the Newport Aquarium.
- Properly clean and maintain the exhibits. Feed and care for animals residing in exhibits as directed by Animal Care staff.
- Attend and participate in weekly enrichments and updates, if applicable.
- Model appropriate behaviors near open water exhibits and handle animals gently.
- Serve as stand by and DPIC.
- Fill cylinders and maintain & use fill station operator cart
- Be trained to use the service supply cart and full face mask diving.
- Understand DAN and general dive safety protocols.
- Communicate and maintain professional working relationships with educators, students, guests, staff, supervisors, volunteers, other departments, and colleagues in related industries.
- Communicate well in an environment, which may include loud noises, large crowds and varying settings.
- Provide excellent and accurate customer service for WAVE Foundation and Aquarium’s missions.
- Direct questions, suggestions or grievances through appropriate procedures and channels.
- Notify the appropriate person if unable to perform the duties of your internship, due to illness, vacation, or other unforeseen circumstances.
- Represent WAVE Foundation and Newport Aquarium in a professional manner, including dress code, behavior and timeliness.
- Perform in accordance with all protocols, policies and operating procedures of the WAVE Foundation and Newport Aquarium.
- Other duties as assigned.

**Qualifications:**

- Must be 18 years or older, Rescue Dive certified, CPR and First Aid Certified (will provide training at Aquarium if needed)
- Must complete assessments (Buoyancy Assessments and Written Assessments) to the satisfactory of the safety standards.
- Must be able to assemble and remove equipment, and enter and exit the exhibits unassisted.
- Must complete Diver Emergency Training to the satisfactory of the safety standards.
- Must be able to hear and respond to the Diver Recall.
- Must complete any additional safety training paperwork for safety critical / authorized operator positions and signed off by the DSO.

**Requirements:**

- Ability to remain on feet for long periods of time (up to 4 hours), climb stairs, bend, stoop, and be able to lift 25lbs.
- Volunteers must notify the Dive Safety Office when taking any prescription medication, including but not limited to narcotics that are a contradiction to diving, driving or operating machinery.
- Diver Medical Form must be current and signed by appropriate medical personnel. Must have proof of being current on tetanus.
- Wetsuit and booties must be designated to NAQ use only. If using a mask strap, it must say Scuba Unlimited.

**NOTE:** May involve exposure to inclement weather, dust, potentially dangerous and unpredictable animal species, and potentially dangerous machinery, restraint devices and toxic chemicals and/or drugs. Occasional use of protective clothing or equipment is required e.g. goggles, mask, gloves, and gowns.

**Training:**

- Complete WAVE Foundation orientation and online safety training.
- Complete Diver training.

**Commitment:**

- 10 week commitment, totaling 160 internship hours (16 hours a week). The 10 week time frame is consecutive and will take place between late August 2023 and early November 2023. Must have at least one weekday and one weekend day available.
- Any hours missed due to call-ins need to be rescheduled with the DSO.

*Have fun while inspiring our guests to discover, explore, enjoy and protect our aquatic world.*