

WAVE on Wheels Outreach Request Form



Requests are scheduled on a first-come, first-served basis. Submission of this request form does not constitute a scheduled program.

Given the new gathering protocols related to COVID-19, please review the below requirements for an in-person WAVE Foundation Outreach program. Your organization and guests must agree to these protocols for WAVE to facilitate program. Filling out this document, hereby releases and forever discharges and your organization covenants not to sue and holds harmless WAVE Foundation and Newport Aquarium, LLC ("NAQ") and all of their officers, directors, employees, contractors, volunteers, parents, subsidiaries, and agents (in both their individual and representative capacities) (collectively, the "Releasees") from and against, and hereby waive, any and all claims, liabilities, damages or expense, including reasonable attorneys' fees, that may be alleged or incurred in any way related to or arising out of any person's participation in any program or related activities provided by WAVE Foundation and/or NAQ, including, but not limited to, any and all claims, liabilities, damages or expense arising out of the negligent acts or omissions of any or all of the Releasees. In addition, you give print, social media, photo, and video release consent to those participating in the program. WAVE Foundation reserves the right to cancel this program at any time, in which case, a full refund will be granted. We will then contact you to confirm your visit and discuss any details. Animal selection cannot be guaranteed and may change. Any interaction with the general public poses an inherent risk of exposure to COVID-19. People who show no symptoms can spread COVID-19 if they are infected. COVID-19 is an extremely contagious disease that can lead to severe illness and death. The CDC advises that older adults and people of any age who have underlying medical conditions are especially vulnerable to severe illness from COVID-19. By hosting WAVE Foundation for your outreach program you voluntarily assume all risks related to exposure to COVID-19.

Programming Logistics:

Program Space: (select one) Outdoor with shade structure to maintain temps 60-85° (preferred) Indoor

Square Footage of Program Space: _____ **Expected Number of Program Guests:** _____

Any spacing and capacity guidelines of your facility: _____

WAVE Foundation will need to have an approximate "final" head count 72 hours prior to program facilitation.

Program Requirements: Your Organization must agree to the below requirements for the program request to be considered for approval. By checking these boxes you agree to assist in ensuring these guidelines are met.

6 feet of space will be maintained from guests to the WAVE Staff and animals and available between guests.

Any current state/national mandated "gathering size" limits will be followed.

Face Coverings: All guests 3+ years of age will be required to wear a face covering. WAVE foundation will provide these to guests without personal supplies.

No Contact: Programs will be no contact for guests meaning there will be no touching of ambassador animals or artifacts.

Reptile Programs: Please select one Topic. The initial program is \$225. Each additional hour is \$100 if held on the same day and consecutively with the same topic.

Number of Programs: 1 Program (\$225) 2 Programs (\$325) 3 Programs (\$425) 4 Programs (\$500)

Program Topic: Career Talk Scales & Tails Croc Talk Turtle Time Snakes

Aquatic Animal Programs: Please select one Topic. The initial program is \$425. Each additional hour is \$200 if held on the same day and consecutively with the same topic.

Number of Programs: 1 Program (\$425) 2 Programs (\$625) 3 Programs (\$825) 4 Programs (\$1000)

Program Topic: Science of Sharks Stingray Studies Penguins: Aquatic Fliers

Aquatic Cart Program Requirements:

Access to electrical outlet within 15 feet Ramp access into the program space

Level and paved ground for set up

Mileage: Program cost includes mileage within 25 miles roundtrip. For all other mileage, please see below. The maximum distance we will travel one way is 125 miles. **Distance from Newport Aquarium to Program Location:** _____ miles

Within 25 miles (0-50 miles roundtrip) – No Charge

75-100 miles (150-200 miles roundtrip) – \$100

25-50 miles (50-100 miles roundtrip) - \$50

100-125 miles (200-250 miles roundtrip) - \$125

50-75 miles (100-150 miles roundtrip) - \$75

Program Information:

Contact Name _____ Today's Date: _____

Contact Phone _____ Email _____

Organization Name _____

Location of Program _____

Address of Program _____

City _____ State _____ Zip Code _____

Anticipated number of participants (maximum 125/program): _____ Grade level/age range: _____

Program Details: Please let us know if you will be separating the group by grade, if there are any special needs of your group, or any other information that may be helpful in our program facilitation. _____

Please list 3 dates you would prefer to schedule programming and WAVE will contact you to confirm a date and time.

Date 1: _____ Date 2: _____ Date 3: _____

Program Time(s): _____

Billing Information:

Billing Name: _____ Billing Email: _____

Billing Address: _____

Payment Method:

- Check Check Payable to: WAVE Foundation Check # _____
- Invoice PO # Send invoice to: Name EMail Mail _____
- Credit Card: Email for WAVE to send a payment link: _____

Please return this form to: WAVE Foundation Education Department • One Aquarium Way • Newport, KY 41071
Phone (859) 815-1467 • Fax (859) 261-3863 • registrar@wavefoundation.org
WAVE Foundation is a 501(c)(3) organization. Tax ID #61-1325992

Filling out this document, hereby releases and forever discharges WAVE Foundation and Newport Aquarium, and all of their officers, directors, employees, contractors, volunteers, parents, subsidiaries, and agents (in both their individual and representative capacities) (collectively, the "Releasees") from and against, and hereby waive, any and all claims, liabilities, damages or expense, including reasonable attorneys' fees, that may be alleged or incurred in any way related to or arising out of any person's participation in any program or related activities provided by WAVE Foundation and/or Newport Aquarium, including, but not limited to, any and all claims, liabilities, damages or expense arising out of the negligent acts or omissions of any or all of the Releasees. In addition, you give print, social media, photo, and video release consent to those participating in the program. WAVE Foundation reserves the right to cancel this program at any time, in which case, a full refund will be granted. We will then contact you to confirm your visit and discuss any details. Animal selection cannot be guaranteed and may change.