



**Position:** Camp WAVE Intern  
**Hiring Organization:** WAVE Foundation at Newport Aquarium (AZA Member)  
 Wavefoundation.org/volunteer  
**Location:** Newport, KY  
**Volunteer/Internship:** Internship – Unpaid

**Position Summary:** WAVE Foundation Camp WAVE Intern serves as an instructor for WAVE education programs, which aim to excite, engage and educate campers about the wonders of aquatic life and the importance of conservation. Camp WAVE Interns provide assistance to the Education Staff during summer camp, assist in the development and execution of interpretive programming, interpret educational interactive experiences, and enhance summer camp participants’ experiences throughout the Aquarium and duration of camp. WAVE Foundation Camp WAVE Intern is a volunteer position with WAVE Foundation. There is no monetary compensation for this position.

**Responsibilities:**

- Lead and assist a variety of camp related activities including set up and clean up, games, crafts, transportation activities, tours, presentations, snack time, animal encounters, behavior management, and camper drop off and pick up, first aid and safety procedures.
- Encourage and facilitate camper participation, discovery, exploration, enjoyment, and friendship building.
- Communicate and maintain working relationships with educators, students, guests, staff, supervisors, volunteers, other departments, and colleagues in related industries.
- Communicate well in an environment, which may include loud noises, large crowds and varying settings.
- Provide excellent and accurate customer service for WAVE Foundation and Newport Aquarium’s missions.
- Direct questions, suggestions or grievances through appropriate procedures and channels.
- Notify the appropriate person if unable to volunteer, due to either illness, vacation, resignation or leave of absence.
- Represent WAVE Foundation and Newport Aquarium in a professional manner, including dress code, behavior and timeliness.
- Perform in accordance with all protocols, policies and operating procedures of WAVE Foundation and Newport Aquarium.
- Other duties as assigned.

**Qualifications:**

- Must be 18 years or older.
- Due to the nature of the job, volunteers must pass background check.
- Previous experience working in camps and/or with children is strongly recommended.

**Requirements:**

- Ability to remain on feet for long periods of time (up to 4 hours), climb stairs, bend, stoop, and be able to lift 25lbs.
- Must provide proof of tetanus shot.

**NOTE:** May involve exposure to inclement weather, dust, unpredictable animal species.

**Training:**

- Complete Aquarium orientation and online training.
- Complete Camp WAVE staff training – Tentative: scheduled for end of May beginning of June

**Commitment:**

- Application fee: \$25 once accepted for position.
- Must submit a reflection paper and give a presentation at the end of the internship.
- Maximum of three days per week - Mon. – Fri. 8:30am – 4:30pm, during camp
- Schedule will be discussed with Conservation Education Coordinator upon onboarding.

*Have fun while inspiring our guests to discover, explore, enjoy and protect our aquatic world.*

**NOTE:** Scheduling hours after the first day is at the discretion of the volunteer. Volunteers will be required to schedule themselves online at [www.myvolunteerpage.com](http://www.myvolunteerpage.com), a WAVE Foundation supported database.

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 Volunteer Name – PRINTED

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Volunteer Signature